

Rental Rates and Information for Use of West Palm Beach Public Library Meeting Rooms and Equipment

Meeting Room Fees

Category One

- Open governmental meetings
- Community groups and non-profit organizations (open to the public)

Restrictions may apply. Non-profit groups must provide proof of non-profit status. A copy of a certificate of exemption is also required to waive sales tax.

	9:30 am - 1 pm Mon. - Sat.	2 pm - 5 pm Mon. - Thu. 2 pm - 4:45 pm Fri - Sat.	6 pm - 8:15 pm Mon. - Thu.	1 pm - 4:45 pm Sun.
Auditorium	\$0	\$0	\$0	\$0
Clematis Room	\$0	\$0	\$0	\$0
Hibiscus Room	\$0	\$0	\$0	\$0
Iris Room	\$0	\$0	\$0	\$0

Category Two

- Closed governmental meetings
- Community groups and non-profit organizations (closed to the public)
- Non-commercial use that is open to the public

Restrictions and sales tax may apply. Non-profit groups must provide proof of non-profit status. A copy of a certificate of exemption is also required to waive sales tax.

	9:30 am - 1 pm Mon. - Sat.	2 pm - 5 pm Mon. - Thu. 2 pm - 4:45 pm Fri.-Sat.	6 pm - 8:15 pm Mon. - Thu.	1 pm - 4:45 pm Sun.
Auditorium	\$100	\$100	\$125	\$100
Clematis Room	\$50	\$50	\$75	\$50
Hibiscus Room	\$25	\$25	\$30	\$25
Iris Room	\$20	\$20	\$25	\$20

Category Three

- Non-commercial use (closed to the public)
- Restrictions and sales tax may apply.*

	9:30 am - 1 pm Mon. - Sat.	2 pm - 5 pm Mon. - Thu. 2 pm - 4:45 pm Fri.-Sat.	6 pm - 8:15 pm Mon. - Thu.	1 pm - 4:45 pm Sun.
Auditorium	\$150	\$150	\$200	\$150
Clematis Room	\$75	\$75	\$100	\$75
Hibiscus Room	\$50	\$50	\$75	\$50
Iris Room	\$45	\$45	\$70	\$45

Category Four

- Promotional/Commercial Use
 - Multiple reservations of any meeting room (5 or more within 4 months even if non-profit)
- Restrictions and sales tax may apply.*

	9:30 am - 1 pm Mon. - Sat.	2 pm - 5 pm Mon. - Thu. 2 pm - 4:45 pm Fri. - Sat.	6 pm - 8:15 pm Mon. - Thu.	1 pm - 4:45 pm Sun.
Auditorium	\$300	\$300	\$400	\$300
Clematis Room	\$125	\$125	\$175	\$125
Hibiscus Room	\$75	\$75	\$100	\$75
Iris Room	\$60	\$60	\$80	\$60

Category Five

- Private or commercial use before/after hours (administrative approval only)
 - Security fees will apply
- Restrictions and sales tax may apply.*

	Corporate/Individual	Nonprofit/Gov't
Auditorium	\$750	\$450